

## FORWARD PLAN OF RECORDED DELEGATED DECISIONS TO BE TAKEN BY OFFICERS

The Law requires certain executive decisions made by officers to be recorded and published. The intention behind the legislation is to extend some of the openness and transparency which applies to Cabinet decision-making to decision-making by officers. The requirements do not extend to all executive decisions made by officers. There is no requirement to disclose information which would have been dealt with as confidential or exempt information had the decision had been taken by Cabinet.

The Government has published Guidance on the requirements, “*Open and accountable local government – A guide for the press and public on attending and reporting meetings of local government.*” As the Guidance puts it:

*The requirement to record decisions extends only to “executive decisions”. Executive decisions can sometimes be defined in your council’s rules. Decisions which are taken by officers under specific delegations from a meeting of their council’s executive are clearly executive decisions. However, many administrative and operational decisions officers take on how they go about their day to day work will be delegated within the council’s rules and are not in this “executive decisions” category; as such they do not need to be recorded.*

In practice there are two burdens imposed by the legislation, firstly to identify decisions which have to be recorded and secondly to produce and publish the necessary records. There is a separate and different set of rules about the recording of Non-Executive decisions.

This document has been prepared to provide Members with details of forthcoming officer decisions to be made using delegated executive and non-executive powers.

**This plan is not for wider publication.**

### Contact Information:

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### **What is an Executive Decision?**

The majority of Council decisions are executive decisions made by the Cabinet or by officers using powers delegated by the Cabinet. Executive decisions are those which by law, or by the Council's Constitution, do not fall to be made by the Council, or any committee, sub-committee or officer exercising making powers delegated by the Council. Decisions which are not Executive decisions include:

- policy and budget decisions (which are matters for the full Council)
- Decisions to adopt or amend the Council's Constitution (which are matters for the full Council)
- Decisions which are within the remit of the Regulatory and Appeals Committee, the Planning Panels, Governance and Audit Committee, Standards Committee, Licensing Committee or Staffing Committee

### **Which Officer Executive Decisions have to be recorded?**

The Guidance sets out classes of executive decisions which do not have to be recorded and these include:

- decisions to allocate social carers to particular individuals, or for example, to provide walking aids;
- decisions to allocate a social housing unit to an applicant or to send someone to carry out repairs;
- decisions to review the benefit claims of an individual applicant and
- decisions to allocate market stalls to individual traders.

The Guidance also defines classes of executive decisions which do have to be recorded and these include:

- Decisions specifically delegated to an officer by a meeting of the Cabinet.
- Decisions about awarding contracts above a certain value [in the case of the Council above £250,000];
- decisions to exercise powers of Compulsory Purchase;
- decisions on disposal of and/ or provision of allotment land and green spaces;
- awarding of Discretionary Rate Relief
- the opening hours of local libraries; and
- the holding of car boot sales/markets on council-owned land.

### **Reports considered by officers when making executive decisions**

The law requires any report considered by the officer and relevant to the decision or part of any decision to be made available for inspection.

### **Confidential and Exempt Information**

The requirement to publish records of officer executive decisions does not require the disclosure of confidential information in breach of the obligation of confidence. For these purposes confidential information is restricted to information provided by government departments on condition that it will not be disclosed to the public or information which cannot be disclosed by law or by an order of a court. Similarly there is no requirement to disclose exempt information.

When a decision appears to involve either confidential or exempt information advice should be sought from the Monitoring Officer.

### **What does publication mean?**

A copy of the decision record and any report, or part of a report relevant to the decision must be made available for public inspection by members of the public as soon as is reasonably practicable at the Council's offices via Democratic Services and on the Council's website. These records must be retained and be available for inspection for a period of at least six years from the date of the decision.

| Decision title   | Date added to the Forward Plan | Anticipated date of decision | What is the decision  | Who will be consulted                       | Documents to be considered | Wards affected        | Is the decision to be made in private  | Directorate and contact for further information     |
|--|--------------------------------|------------------------------|---|---|----------------------------|-----------------------|--|---|
| <b>ADULT CARE, HOUSING AND PUBLIC HEALTH</b>   |                                |                              |   |   |                            |                       |  |   |
| Appoint a contractor under a pre-contract services agreement (PCSA) for 45 New Homes in Maltby | 21 June 2024                   | July 2024                    | Appoint a contractor under a pre-contract services agreement (PCSA) for the development of Addison Road, Larch Road, and Elm Tree Road, Maltby, which form part of the Housing Delivery Programme, most recently approved in Cabinet January 2024. A site specific report for Addison Road and Larch Road was further presented to Cabinet in October 2023. Planning Portal reference: RB2024/0033, RB2024/0017, RB2024/0001. | Relevant Members, Officers and Stakeholders | Report and Appendices      | Hellaby & Maltby West | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Hannah Mitchell<br>hannah.mitchell@rotherham.gov.uk |
| Additional 10 dispersed beds for Hollowgate  | 5 July 2024                    | August 2024                  | RMBC Housing will add an additional 10 dispersed beds for Hollowgate.   | Relevant Members, Officers and Stakeholders | Report and Appendices      | All Wards             | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)  | James Clark<br>James.clark@rotherham.gov.uk         |
| Housing Market Acquisitions  | 1 April 2024                   | September 2024               | Acquisition of an initial 50 homes from the market under the delegation granted through the Housing Acquisitions Policy report to Cabinet in October 2023.  | Cabinet Member, Officers, and Stakeholders. | Report and Appendices      | All Wards             | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)  | Alex Young<br>alex.young@rotherham.gov.uk           |

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| Appoint a contractor under a pre-contract services agreement (PCSA) for 31 New Homes in Eastwood.   | 21 June 2024                   | September 2024               | Appoint a contractor under a pre-contract services agreement (PCSA) for the development of Netherfield Court and York Road, Eastwood which form part of the Housing Delivery Programme, most recently approved in Cabinet January 2024. A site specific report for both sites was also presented to Cabinet in October 2023. Planning Portal reference: RB2024/0005, RB2024/0011. | Relevant Members, Officers and Stakeholders  | Report and Appendices      | Rotherham East | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Kalpana Desai<br>kalpana.desai@rotherham.gov.uk                        |
| Decision to award a contract of Housing Related Support Service for single people and families that are in temporary and emergency accommodation under the Housing Related Support Flexible Purchasing System | 24 May 2024                    | October 2024                 | The decision is to award and enter into a contract following a procurement process via a further competition on the adults Housing Related Support Flexible Purchasing System, this will be for 3 years with the option to extend for up to 2 years.  | Relevant Members, Officers and Stakeholders  | Report and Appendices      | All Wards      | Open   | Lisa Elliott<br>Lisa.elliott@rotherham.gov.uk                          |
| Contract Award for Domestic Abuse Refuge following Exemption  | 13 September 2024              | October 2024                 | To award the Domestic Abuse Refuge Contract in line with Exemption: ERF000425-23. The contract will run from the 1 <sup>st</sup> October 2024 to the 30 <sup>th</sup> September 2025.   | Relevant Members, Stakeholders and Officers. | Report and Appendices      | All Wards      | Open   | Lisa Elliott<br>Lisa.elliott@rotherham.gov.uk                          |
| Appoint a contractor under a pre-contract services agreement (PCSA) for an estimated 18 new homes in Wath.  | 2 August 2024                  | November 2024                | Appoint a contractor under a pre-contract services agreement (PCSA) for the development of the Bushfield Road, Denman Road and Valley Drive sites in Wath, which form part of the Housing Delivery Programme, most recently approved at Cabinet January 2024. A further programme update is due to be presented to Cabinet on 29 <sup>th</sup> July 2024.                         | Relevant Members, Stakeholders and Officers. | Report and Appendices      | Wath           | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Hannah Mitchell<br>hannah.mitchell@rotherham.gov.uk                    |
| Appoint a contractor under a pre-contract services agreement (PCSA) for an estimated 13 homes in Rawmarsh.  | 2 August 2024                  | November 2024                | Appoint a contractor under a pre-contract services agreement (PCSA) for the development of two sites at Symonds Avenue in Rawmarsh, which form part of the Housing Delivery Programme, most recently approved at Cabinet January 2024. A further programme update is due to be presented to Cabinet on 29 <sup>th</sup> July 2024.  | Relevant Members, Stakeholders and Officers. | Report and Appendices      | Rawmarsh West  | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Lindsey Castle<br>Tel: 01709 255043<br>lindsey.castle@rotherham.gov.uk |

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| Appoint a contractor under a pre-contract services agreement (PCSA) for an estimated 9 homes in Broom.  | 2 August 2024                  | November 2024                | Appoint a contractor under a pre-contract services agreement (PCSA) for the development of the Occupation Road site in Broom, which forms part of the Housing Delivery Programme, most recently approved at Cabinet January 2024. A further programme update is due to be presented to Cabinet on 29 <sup>th</sup> July 2024. | Relevant Members, Stakeholders and Officers.   | Report and Appendices      | Boston Castle  | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Kalpana Desai<br>kalpana.desai@rotherham.gov.uk |
| Decision to award a contract for the Single Homeless Accommodation Programme under the Children and Young People's 16+ Accommodation and Support Flexible Purchasing System (FPS) | 19 July 2024                   | November 2024                | The decision is to award and enter into a contract following a procurement process via further competition on the Children and Young People's 16+ Accommodation and Support Flexible Purchasing System, this will be for 2 years with the option to extend for up to 2 years.   | Relevant Members, Officers and Stakeholders.   | Report and Appendices      | All Wards      | Open   | Lisa Elliott<br>Lisa.elliott@rotherham.gov.uk   |
| The award of a contract for the supply and distribution of Baby Packs within Rotherham.   | 29 April 2024                  | November 2024                | The decision is to award and enter into a contract following a procurement process for the supply and distribution of Baby Packs within Rotherham to a chosen provider.   | All Relevant Members, Officers and Stakeholders.<br><br>This has already been consulted on at Full Council on 28 February 2024 ( <a href="#">Council Meeting 28/02/2024</a> ).<br><br>The Tender Evaluation Report and Officer Decision Report will be presented to DLT in October 2024. | Report and Appendices      | All Wards      | Open   | Michael Ng<br>michael.ng@rotherham.gov.uk       |
| <b>ASSISTANT CHIEF EXECUTIVE/CHIEF EXECUTIVE</b>  |                                |                              |   |  |                            |                |  |   |

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| Temporary Labour (Agency) Contract  | 19 July 2024                   | September 2024               | The current contract for the provision of Temporary Labour ends 31 <sup>st</sup> of December 2024.<br><br>It is proposed to complete a procurement process to for a new 4-year contractual arrangement beyond 31 <sup>st</sup> of December 2024.<br><br>The process will be completed via a Further Competition using the YPO 942 framework (Managing Temporary and Permanent Recruitment). | Relevant Members, Officers and Stakeholders                                   | Report and Appendices      | All Wards      | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Alan Rodgers<br><br>alan.rodgers@rotherham.gov.uk          |
| UK Shared Prosperity Fund, approval of Active Lives Project                 | 19 February 2024               | September 2024               | Approval will be required for the detail of the project in accordance with grant conditions for UKSPF. This is the final project requiring approval in the current UKSPF programme.   | Relevant Members, Officers and Stakeholders.                                  | Report and Appendices      | All Wards      | Open  | Jo Brown<br>Tel: 01709 255269<br>jo.brown@rotherham.gov.uk |
| Household Support Fund (April to September 2024)                            | 21 June 2024                   | September 2024               | To determine revised and final allocations for the Household Support Grant to include provision for other eligible actions within the use of Household Support Fund should it not be possible to achieve full spend of the grant through the approved provisional allocations.  | Deputy Leader and Cabinet Member for Social Inclusion & Neighbourhood Working | Report                     | All Wards      | Open  | Jo Brown<br>Tel: 01709 255269<br>jo.brown@rotherham.gov.uk |
| <b>CHILDREN'S AND YOUNG PEOPLE'S SERVICES</b>                               |                                |                              |   |   |                            |                |   |  |
| Procurement of Children's Social Care and Early Help Case Management System | 24 May 2024                    | September 2024               | The award of a contract for the provision of a Childrens Social Care and Early Help Case Management System.   | Relevant Members, Officers and Stakeholders.                                  | Report and Appendices      | All Wards      | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Anne Hawke<br><br>anne.hawke@rotherham.gov.uk              |

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| Procurement of Education System                        | 24 May 2024                           | September 2024                      | The award of a contract for the provision of a Childrens Education Case Management System. | Relevant Members, Officers and Stakeholders. | Report and Appendices             | All Wards             | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)  | Anne Hawke<br>anne.hawke@rotherham.gov.uk              |
| CYPS Commissioning decisions - Accessibility Framework | 2 August 2024                         | September 2024                      | Award Grant funding through Accessibility Framework.                                       | Relevant Members, Officers and Stakeholders  | Report and Appendices             | All Wards             | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)  | Helen Sweaton<br>helen.sweaton@rotherham.gov.uk        |
| CYPS Commissioning decisions - Safety Valve            | 2 August 2024                         | September 2024                      | Award Grant funding through Safety Valve SEND Sufficiency (Phase 4).                       | Relevant Members, Officers, and Stakeholders | Report and Appendices             | All Wards             | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)  | Helen Sweaton<br>helen.sweaton@rotherham.gov.uk        |
| Pathways to Care                                       | 30 August 2024                        | September 2024                      | Proposals for Pathways to Care   | Relevant Members, Stakeholders and Officers. | Report and Appendices             | All Wards             | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Helen Sweaton<br>helen.sweaton@rotherham.gov.uk        |

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| Updated Children Missing Education Policy              | 19 July 2024                   | October 2024                 | To refresh the Rotherham Children Missing Education Policy.<br><br>Rotherham's current policy was approved in August 2020. It is being reviewed in line with changes to National School Attendance guidance and drafting changes will be proposed in order to align with this. The basis of the policy and key actions to be taken will remain the same.             | Relevant Members, Stakeholders and Officers                                 | Reports and Appendices     | All Wards             | Open   | Sarah Whitby<br>sarah.whitby@rotherham.gov.uk   |
| <b>FINANCE AND CUSTOMER SERVICES</b>                   |                                |                              |  |   |                            |                       |  |   |
| Disposal of land adjacent to 23 Grange Avenue, Aughton | 10 May 2024                    | September 2024               | The land is currently leased by the owners of 23 Grange Avenue who use the plot for a garage and parking.<br><br>The land has been declared surplus by Housing Services and in accordance with the adjacent land sales policy it is proposed to dispose of this land to owners of 23 Grange Avenue.  | Cabinet Member for Jobs and the Local Economy                               | Report                     | Aughton & Swallownest | Open   | Tim Hartley<br>tim.hartley@rotherham.gov.uk     |
| Corporate Debt Policy                                  | 19 July 2024                   | September 2024               | It is recommended that the Corporate Debt Policy and its supporting frameworks be approved for publication on the Councils' website.   | Relevant Members, Officers and Stakeholders.                                | Report and Appendices      | All Wards             | Open   | Steven Ward<br>steven.ward@rotherham.gov.uk     |
| Business Rates Discretionary Relief Policy             | 13 September 2024              | September 2024               | It is recommended that the revised Business Rates Discretionary Relief Policy be approved for publication on the Councils' website.  | Cabinet Member for Corporate Services and Finance<br>Finance<br>Procurement | Report                     | All Wards             | Open   | Robert Cutts<br>robert.cutts@rotherham.gov.uk   |
| Acquisition of Lands at Warden Street Canklow          | 2 August 2024                  | September 2024               | The acquisition of these land parcels is part of a larger Council project to deliver housing and a new day centre at Warden Street.<br><br>The wider scheme has already been approved and budget is in place to deliver the new build properties.<br><br>The acquisition of these remaining legal titles is the remaining piece of the jigsaw in this land assembly. | Relevant Members, Officers and Stakeholders                                 | Report and Appendices      | Boston Castle         | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Tim Hartley<br>tim.hartley@rotherham.gov.uk     |



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| Acquisition of Land at 11 & 13 Washfield Crescent, Treeton                                    | 2 August 2024                  | September 2024               | <p>The proposed acquisition will facilitate the erection of a new retaining wall adjacent the cemetery. The retaining wall is in a poor state of repair and urgent works are required to prevent collapse.</p> <p>A scheme has been prepared to erect a new wall and budget is available. The acquisition of these lands will facilitate the construction of the new wall and allow for rights of access to enable the works.</p> | Relevant Members, Officers and Stakeholders                                      | Report and Appendices      | Rother Vale  | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | <p>Tim Hartley</p> <p>tim.hartley@rotherham.gov.uk</p>       |
| Rotherham Council Electric Vehicle Infrastructure   | 10 May 2024                    | September 2024               | A decision report to confirm the sites, as per a previous cabinet report (Oct 2023), as part of the Electric Vehicle Charging Infrastructure. The report will include the type of charger units that are proposed for each site.  | Relevant Members   | Report and Appendices      | Anston & Woodsetts; Boston Castle; Dinnington; Greasbrough; Rotherham East; Hellaby & Maltby West; Wales | Open   | <p>Louise Preston</p> <p>louise.preston@rotherham.gov.uk</p> |
| Water, Wastewater and Ancillary Services Contract   | 21 June 2024                   | September 2024               | It is recommended that the Council recommission the Water Supply Contract for a period from Oct-24 to the end of the YPO Framework Aug-27.  | Finance & Procurement<br>Cabinet Member<br>Transport, Jobs and the Local Economy | Report and Appendices      | All Wards  | Open   | <p>Steven Cope</p> <p>steven.cope@rotherham.gov.uk</p>       |
| Public Sector Decarbonisation Scheme (PSDS) Grant Funded Decarbonisation Works Contract Award | 10 May 2024                    | September 2024               | To the award of contract for the enabling works in order to prepare the 5 Council buildings for connection, subject to Cabinet approval.  | Relevant Members   | Report and Appendices      | Boston Castle  | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | <p>Louise Preston</p> <p>louise.preston@rotherham.gov.uk</p> |
| RMBC to enter into 10-year lease for 48 Aldred Street Rotherham                               | 10 May 2024                    | September 2024               | To enter into a 10-year lease for 48 Aldred Street Rotherham.   | Cabinet Member for Jobs and the Local Economy                                    | Report                     | Boston Castle  | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | <p>Tim Hartley</p> <p>tim.hartley@rotherham.gov.uk</p>       |

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| Award contracts associated with the delivery of enabling works and a supply agreement for delivering of heat to five Council buildings as part of the Public Sector Decarbonisation Scheme (PSDS). | 1 April 2024                          | September 2024                      | To award contracts for the delivery of one-off enabling and energy efficiency works followed by a 20/25-year heat supply agreement to five Council buildings (Clifton Park Museum, Riverside House, Civic Theatre, Orchard Centre and Town Hall) to the successful bidder.                                    | Relevant Members  | Report and Appendices             | Boston Castle         | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)  | Louise Preston<br>louise.preston@rotherham.gov.uk                    |
| Authorisation of Court Officers (Non-executive)  | 2 August 2024                         | September 2024                      | To authorise named officers to represent the Council in legal proceedings at the Magistrates Court.   | Cabinet Member for Corporate Services and Finance                   | Report                            | All Wards             | Open   | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |
| Determination of any changes to the Council's financial arrangements in response to the Cost of Living Crisis  | 2 August 2024                         | September 2024                      | To determine any decisions required in order to manage the Council's financial position or cashflows, or to support the Council in responding to Directions and Guidance from Government including the issuing of reliefs and discounts and allocation and use of grant funding.                              | Council Leader or Cabinet Member for Corporate Services and Finance | Report                            | All Wards             | Open   | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |
| Determination of Requests for Early Release or Flexible Retirement (Non-Executive)   | 2 August 2024                         | September 2024                      | To determine requests for early release or flexible retirement in accordance with powers delegated to the Strategic Director of Finance and Customer Services.  | Cabinet Member for Corporate Services and Finance                   | Report                            | All Wards             | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |
| Rotherham Construction Partnership (RCP5) Framework  | 27 February 2023                      | October 2024                        | To implement the delegated authority from Cabinet to the Strategic Director of Regeneration and Environment, in consultation with the Cabinet Member for Jobs and the Local Economy and the S151 Officer, to enter into the framework agreements for the Rotherham Construction Partnership (RCP5) Framework. | Cabinet Member for Jobs and the Local Economy.                      | Report and Appendices             | All Wards             | Fully exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Michael Mullins<br>michael.mullins@rotherham.gov.uk                  |
| Authorisation of Court Officers (Non-executive)  | 13 September 2024                     | October 2024                        | To authorise named officers to represent the Council in legal proceedings at the Magistrates Court.   | Cabinet Member for Corporate Services and Finance                   | Report                            | All Wards             | Open   | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |

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| Determination of any changes to the Council's financial arrangements in response to the Cost of Living Crisis                | 13 September 2024                     | October 2024                        | To determine any decisions required in order to manage the Council's financial position or cashflows, or to support the Council in responding to Directions and Guidance from Government including the issuing of reliefs and discounts and allocation and use of grant funding. | Council Leader or Cabinet Member for Corporate Services and Finance | Report                            | All Wards             | Open   | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |
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| Procurement of an Information Technology Service Management (ITSM) and Information Technology Asset Management (ITAM) system | 7 June 2024                           | November 2024                       | To award a contract for the provision of an ITSM and ITAM system to meet the needs of the Council's IT department.   | Relevant Members, Officers and Stakeholders.                        | Report and appendices.            | All Wards             | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)  | Jim Coppin<br>jim.coppin@rotherham.gov.uk                            |
| Authorisation of Court Officers (Non-executive)  | 13 September 2024                     | November 2024                       | To authorise named officers to represent the Council in legal proceedings at the Magistrates Court.  | Cabinet Member for Corporate Services and Finance                   | Report                            | All Wards             | Open   | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |
| Determination of any changes to the Council's financial arrangements in response to the Cost of Living Crisis                | 13 September 2024                     | November 2024                       | To determine any decisions required in order to manage the Council's financial position or cashflows, or to support the Council in responding to Directions and Guidance from Government including the issuing of reliefs and discounts and allocation and use of grant funding. | Council Leader or Cabinet Member for Corporate Services and Finance | Report                            | All Wards             | Open   | Judith Badger<br>Tel: 01709 822046<br>judith.badger@rotherham.gov.uk |

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| <b>REGENERATION AND ENVIRONMENT</b>  |                                |                              |  |  |                            |                |  |  |
| Acquisition of Plot 6, Laughton Road, Dinnington                                   | 19 July 2024                   | September 2024               | Utilising the Assistant Director for Planning, Regeneration & Transport delegated authority to approve the acquisition of land interests to help facilitate the Dinnington High Street/Market scheme. This is in accordance with the delegation given at Cabinet in August 2023 (minute no. 39/4 refers) | Cabinet Member for Transport, Jobs and the Local Economy; S.151 Officer. | Report and Appendices      | Dinnington     | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)  | Chris Kwasniewski<br>chris.kwasniewski@rotherham.gov.uk              |
| Fleet Transport Policy 2024  | 13 September 2024              | September 2024               | Minor refresh of the Fleet Transport Policy to ensure up to date information and post holders.<br><br>The 2023 version contained names of individuals no longer employed by the Council and the changes as a result are very minor.  | Relevant Members, Stakeholders and Officers.                             | Report and Appendices      | All Wards      | Open   | Karen Mudford<br>Tel: 07554 436548<br>karen.mudford@rotherham.gov.uk |
| Feasibility Fund: Additional Regeneration Resources                                | 30 August 2024                 | September 2024               | The allocation of £100,000 from the Feasibility Fund to increase the capacity of the Regeneration team on a temporary basis, and enable the team to benefit from training and development necessary to deliver the Regeneration programme.   | Relevant Members, Stakeholders and Officers.                             | Report and Appendices      | All Wards      | Open   | Lucy Mitchell<br>lucy.mitchell@rotherham.gov.uk                      |

| Decision title  | Date added to the Forward Plan | Anticipated date of decision | What is the decision   | Who will be consulted                                   | Documents to be considered | Wards affected | Is the decision to be made in private   | Directorate and contact for further information         |
|---|--------------------------------|------------------------------|--|---|----------------------------|----------------|---|---|
| Full Business Case: Templeborough Development; Funding Contribution agreement and Grant agreement: Magna & Rotherham Council; Main Works agreement: HBC Ltd. & Rotherham Council; | 7 June 2024                    | September 2024               | <ol style="list-style-type: none"> <li>1. To approve a Full Business Case detailing final Templeborough (Town Deal) project costs, timeframe and outcomes thus allowing a contract award and implementation of the project.</li> <li>2. To approve signing of a Funding Contribution agreement and a Grant agreement between Magna and the Council to enable the delivery of the Templeborough (Town Deal) project.</li> <li>3. To approve signing of a Main Works agreement between Henry Boot Construction Limited and the Council to enable the delivery of the Templeborough (Town Deal) project.</li> </ol> | Cabinet Member for Jobs & Local Economy<br>S151 Officer | Report and Appendices      | Boston Castle  | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Lorna Vertigan<br>lorna.vertigan@rotherham.gov.uk       |
| Statement of Community Involvement - Planning   | 30 August 2024                 | September 2024               | <p>The Council is required by Government to produce a Statement of Community Involvement and must be reviewed every 5 years from its adoption.</p> <p>As the Statement of Community Involvement was last adopted in 2019, the Statement has now been revised and will remain in place until a new Local Plan is being prepared under the new plan making system.</p> <p>Adopting the Statement will benefit the Council in demonstrating how the Council will involve others in preparing new planning documents and deciding planning applications.</p>   | Relevant Members, Stakeholder and Officers              | Report and Appendices      | All Wards      | Open  | Katherine Boswell<br>katherine.boswell@rotherham.gov.uk |

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|---|--------------------------------|------------------------------|---|---|----------------------------|--|---|---|
| Submission of the Rotherham Integrated Mainline Station Outline Business Case | 10 May 2024                    | October 2024                 | <p>Delegated authority to the Strategic Director, Regeneration and Environment, in consultation with the Cabinet Member for Transport, to submit the completed Rotherham Mainline Station Outline Business Case (OBC) to South Yorkshire Mayoral Combined Authority and the DfT.</p> <p>Recommendations will be:</p> <ul style="list-style-type: none"> <li>to submit the Mainline Station OBC to SYMCA (and DfT if required) for assurance and approval.</li> <li>to secure funding required to enable preparation of the Mainline Station Full Business Case.</li> </ul>          | Cabinet Member for Transport, Cabinet Member for Jobs and the Local Economy and Section 151 Officer | Report and Appendices      | Boston Castle; Rawmarsh West; Rotherham West | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | <p>Lucy Mitchell</p> <p>lucy.mitchell@rotherham.gov.uk</p>                      |
| Riverside Residential Quarter Enabling - Royal Mail Land Swap                 | 30 August 2024                 | October 2024                 | <p>In line with the March 2022 Cabinet report the purpose of this report is to seek the necessary approvals to enable the negotiation and subsequent acquisition by private treaty agreement of all third-party land and property rights required to deliver the Regeneration Programme.</p> <p>Specifically, agreement for the land swap deal required between RMBC and the Royal Mail to facilitate the completion of the River Walk. This will enable the walk to come out on to Main Street rather than becoming a dead end or having to divert away from the river's edge.</p> | Relevant Members, Stakeholders and Officers.  | Report and Appendices      | Boston Castle                                | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | <p>Rory Battye</p> <p>Tel: 01709 254472</p> <p>rory.battye@rotherham.gov.uk</p> |
| Jet vacuum Gully Tanker Purchase - Fleet Replacement Plan                     | 29 April 2024                  | October 2024                 | Secure the purchase of 3 Jet Vacuum Gully Tankers that meet the required technical specification and procurement evaluation criteria to release c.£900k of approved funding to fulfil the requirements of the Fleet Replacement Plan.   | Relevant Members, Officers and Stakeholders   | Report and Appendices      | All Wards                                    | Open  | <p>Debra Barnett</p> <p>debra.barnett@rotherham.gov.uk</p>                      |

| Decision title   | Date added to the Forward Plan | Anticipated date of decision | What is the decision  | Who will be consulted                        | Documents to be considered | Wards affected                     | Is the decision to be made in private   | Directorate and contact for further information                  |
|--|--------------------------------|------------------------------|---|--|----------------------------|------------------------------------|---|--|
| Maltby Project (Towns and Villages Fund)   | 25 September 2023              | October 2024                 | <p>The decision will be to approve the detail of a scheme being developed as part of the Towns and Villages Fund at Maltby. Cabinet have approved that £823,000 be allocated to the project, and that the design be developed and delivered in consultation with the Cabinet Member.</p> <p>It is likely that a design, based on community feedback, will be presented with a recommendation to deliver this scheme.</p>  | Relevant Members, Officers and Stakeholders. | Report and Appendices      | Hellaby & Maltby West; Maltby East | Open  | Ben Mitchell<br>ben.mitchell@rotherham.gov.uk                    |
| Sunny Lane (part) Waverley - Provision of one way system                                     | 2 August 2024                  | October 2024                 | To seek approval from the Assistant Director to implement a traffic regulation order.   | Relevant Members, Stakeholders and Officers. | Report and Appendices      | Rother Vale                        | Open  | Nigel Davey<br>Tel: 01709 822380<br>nigel.davey@rotherham.gov.uk |
| Riverside Gardens, Corporation Street & Upper Millgate Contract Award (Stage 2 Construction) | 4 March 2024                   | November 2024                | <p>To approve a Full Business Case detailing final scheme costs, timeframe and outcomes thus allowing a contract award and implementation of the project.</p> <p>Award via direct award to C R Reynolds of the second stage of a two-stage design and build contract for the delivery of works in relation to Riverside Gardens, Corporation Street and Upper Millgate, to undertake the construction of the scheme. Approval of the final design and cost in the Tender Evaluation Report required to enter contract for the construction phase.</p> | Relevant Members, Officers and Stakeholders. | Report and Appendices      | Boston Castle                      | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Rory Battye<br>Tel: 01709 254472<br>rory.battye@rotherham.gov.uk |
| Minibus Purchase - Fleet Replacement Plan  | 29 April 2024                  | November 2024                | Secure the purchase of 20 minibuses for service use, that meet the required technical specification and procurement evaluation criteria to release c.£1.86M of approved funding to fulfil the requirements of the Fleet Replacement Plan.   | Relevant Members, Officers and Stakeholders  | Report and Appendices      | All Wards                          | Open  | Debra Barnett<br>debra.barnett@rotherham.gov.uk                  |
| M1 Junction 33 Motorway Service Area (emergency access road). Prohibition of Vehicles        | 30 August 2024                 | November 2024                | To seek approval from the Assistant Director to implement a traffic regulation order.   | Relevant Members, Stakeholders and Officers. | Report and Appendices      | Brinsworth                         | Open  | Nigel Davey<br>Tel: 01709 822380<br>nigel.davey@rotherham.gov.uk |